



# DAVID MEMORIAL INSTITUTE OF MANAGEMENT.

Approved by AICTE & Affiliated to Osmania University.  
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Photo to be affixed

## TO BE FILLED IN BY THE CANDIDATE IN HIS/HER OWN HAND-WRITING

Read carefully, rules, general instructions and other information supplied along with this application form.

1. Name in Block Letters: \_\_\_\_\_

2. Date of Birth \_\_\_\_\_ Age: \_\_\_\_\_

3. Place of Birth \_\_\_\_\_ City/Town \_\_\_\_\_ AADHAR No. \_\_\_\_\_

4. Nationality/Religion: \_\_\_\_\_ Mobile No. \_\_\_\_\_ E Mail: \_\_\_\_\_

5. Father's/Husband's Name: \_\_\_\_\_ Occupation \_\_\_\_\_ Ph. No. \_\_\_\_\_

6. Guardian's Name (If req.): \_\_\_\_\_

7. Address for correspondence with pin code: \_\_\_\_\_

8 (i). Caste: \_\_\_\_\_ 8(ii). Sub Caste \_\_\_\_\_ (Enclose Certificate)

9. Please provide the following information, and attach copies of relevant certificates. Tick ( )

(A) N.C.C (B). Sports (C). N.S.S. (D). Children of Ex-Servicemen (E). Physically Handicapped

10. Marks of Identification: (as entered in the school records):

i. \_\_\_\_\_

ii. \_\_\_\_\_

11. Academic Record:

QUALIFYING EXAMINATION (ICET): i. RANK - \_\_\_\_\_ ii. Hall Ticket No. \_\_\_\_\_

Name of the Examination	Institution where studied					Year of Passing and Division	Medium of Instruction	Syllabus SSC/CBSE /ICSE
	Duration of Study							
	Name	Dist.	State	From	To			
X Class								
INTER (+2)								
U.G								
P.G/Others								

### FOR OFFICE USE ONLY

Admitted \_\_\_\_\_

Rejected \_\_\_\_\_

Remarks \_\_\_\_\_

Date \_\_\_\_\_

Principal

12. Certificates to be enclosed along with the application duly attested:

1. S.S.C Marks Memo ( )
2. Bonafied Certificate of 10<sup>th</sup> Class. ( )
3. Intermediate Marks Memo. ( )
4. U.G Marks Memo. ( )
5. U.G Transfer Certificate ( )
6. Caste certificate in case of BC, SC & ST Candidates. ( )
7. Certificate of Religion ( )
8. AADHAR Card Copy. ( )
9. 3 Passport Photos. ( )
10. NSS/NCC/Sports/Ex-Service man certificate if applicable. ( )
11. Any other certificates if required ( )

*I hereby declare that the particulars furnished above are correct. I am aware that my admission is liable to be cancelled in case any information furnished by me is found to be incorrect. I am also aware of the rules and regulations and Instructions of this Admission.*

Date:

Candidate's Signature \_\_\_\_\_

Name \_\_\_\_\_

**RULES OF CONDUCT**

1. Every parent & student should respect the declaration, which he/she signs at the time of admission.
2. Punctuality should be observed at all costs and adhere to the timings of the college. Anyone coming late will be fined.
3. Students coming late for classes shall not enter the class without the permission of the teacher. No student will be allowed to leave the class without permission of the teacher.
4. All students must be present on the last working day of college and also on the reopening day. Disciplinary action will be taken if a genuine reason along with proof is not submitted in support of the absence.
5. Students are forbidden from loitering in the campus or haunt the canteen during the class hours. They should sit in the Library whenever they have no class.
6. No notice or any intimation shall be put up by the students in the campus on the 'Notice Board'. Students should refrain from writing on the walls of the school or scribbling on any notice displayed on the notice Board. They should co-operate in keeping the campus neat and clean.
7. Students who willfully or otherwise damage school property will be severely dealt with.
8. SMOKING and bringing CELL PHONES inside the school premises is prohibited. Anyone disregarding this rule will be restricted from entering.
9. Students are not allowed to organize any meeting in the campus or to collect any money on behalf of school or any Society/Club.
10. Any student who is persistently insubordinate and mischievous or willfully violates the rules of the school or is guilty of fraud or malpractice in connection with examination or who is the opinion of the principal is likely to have unwholesome influence on his fellows students will be liable for suspension or dismissal from the college which will be decided according to the seriousness of the offence.
11. Attendance of every student will be calculated every month. They must be regular to the school and if any student fails to put in the required attendance of 75% at the end of the year he/she will not be allowed to appear for the exam.
12. There is and will be no student union activities in the school. Any student involving in any such union activity will be expelled from the school. Students should follow the dress code as long as they are in the campus.
13. Every student shall invariably bring their identity card daily and produce it on demand.
14. There shall be no refund of fee once it is paid, irrespective of whether a student attends the school or not.
15. There shall be no cancellation of admission in between the academic year.
16. No T.C. Will be issued until the academic year is completed.

**DECLARATION BY THE CANDIDATE**

*I promise to abide by the rules of conduct (1-16) and orders of the college authorities and officers. I am fully aware that there is and will be no students union in the school. Further I undertake to help maintain the discipline. I also declare that the statements I have made in this application are correct. If I fail to abide by the rules of conduct, the school may suspend or dismiss me. I agree that if any declaration is found incorrect my name be struck of the rolls. I will abide by the directions of my teachers and fulfill all the assignments as and when given. The declaration signed by my parent/guardian is binding on me personally.*

Date:

Signature of Student

**DECLARATION BY THE PARENTS**

*I am agreeable for the admission of my son/daughter/ward to the Institution. I shall be responsible for his/her good conduct and behaviour during the period he/she remains on rolls of the school. I am fully aware that there is and will be no students union in the school and if my ward/child ever takes part in any such activity he/she may be expelled. If my ward fails to put in 75% attendance, he/she may be removed from the rolls without any notice. If my ward fails to abide by the rules of conduct framed by the school, the ward will be liable for suspension or dismissal from the school. I will visit the college periodically and ascertain the progress report of my ward from the college authorities whenever called for. The declaration made by my ward/son/daughter is correct to my knowledge and if any wrong statement is given his/her name may be struck off the roll. I will direct my ward to take all required books to the school.*

*I will direct him/her to abide by the directions of his teachers and fulfill all the assignments as and when given.*

Date:

Signature of the Parent/Guardian